



Intramural Policies

Loma Linda University Drayson Center

Intramural Policies

The Drayson Center Intramural Program offers a wide variety of sports to reach as many needs and interests as possible. The Intramural Program is not designed to emphasize who is the “greatest” or the “best”. Participation of all skill levels is welcome. The Intramural Program encourages a “Christian spirited sportsmanship,” emphasizing the *fun, fair, fitness, and friendly attitudes of play in all of its leagues.*

The intramural leagues are organized in a “*form your own team*” structure. It is designed for students, their spouses, faculty, and staff who are members of the Drayson Center. Because of this specialized program, non-student members do not reserve the right to participate in the intramural leagues and may go through a screening process to determine whether or not they may participate. All participants must be at least 18 years of age.

1. PAYMENT FOR PARTICIPATION

An all LLU-student team will not be charged an entry fee to participate, as Intramural League charges are subsidized through LLU student fees. All other team payments will need to be done online through the Drayson Center intramural website, www.imleagues.com/LLU.

A team forfeit fee by a student team will be charged to the captain’s student account. **Non-student team forfeit fees must be brought to the Intramural Office.** This is payable by a check only.

Student Team = A Student team consists of LLU students, teaching faculty, and their spouses. Any non-student wishing to play on a Student Team will need to pay \$25.00 to the captain, and the captain must pay the fee online in order to join that team.

Non-Student Team = A non-student team consists of any other faculty member, staff, resident or community member. A team forfeit fee must be submitted during the team registration process. (Payable by check only).

Prorated Team Fees = Drayson Center facilities may occasionally need to be shut down due to scheduled University events. In such cases, league fees may be prorated.

2. TEAM REGISTRATION

Intramural League registration is done online via our website at www.imleagues.com/LLU. Payment must be paid on or before the deadline date (see *Captain’s Info page of sport you are participating*). Students may charge any applicable fees to their student account.

Team entries will not be accepted without full payment, properly-completed registration forms, and a forfeit deposit. Each registering team must register the minimum amount of players needed for the sport. Participation requests will be granted on a “first come, first serve” basis. **Requests for specific nights and times of games cannot be guaranteed.**

NOTE: When choosing a name for your team, please be mindful of the LLU standards. Any team name that does not exhibit good taste and sound judgment will automatically be changed by the Intramural Department.

3. **REGISTRATION PROCESSING FEE (Student Teams)**

A registration processing fee will not be charged to a team registering to play in the intramural leagues as long as the proper registration process is followed. A registration processing fee of \$100.00 will be charged only if that team drops out of the league once the league schedule is made. Any teams paying a team registration fee will be refunded the remainder once the registration fee is paid.

4. **FORFEIT POLICY**

To discourage forfeits in our intramural leagues, all teams will arrange a forfeit fee at the time of registration. A forfeit fee cannot be done online. When forfeits occur, the captain of a student team will be charged on his/her student account. For a non-student team, the captain of the team will need to bring in a forfeit **check** to the Intramural Department.

If a team has not forfeited any games, their checks will be shredded or can be held for the next season's forfeit deposit. If a team forfeits a game, their check will be processed at that time. The forfeit will be counted as a loss. **On the second forfeit, payment will be needed and dismissal from the league will occur.**

5. **TEAM CAPTAIN DUTIES**

Please review the Drayson Center Intramural Policies when registering your team. All team captains must attend any scheduled captain's meeting(s), or send a representative from your team. As a captain, it is your responsibility to ensure that:

- All players are registered on your team
- Each player reviews the sport rules and Intramural League policies

6. **PLAYER ROSTER**

All players must be registered and their name on the team roster through the website. Non-Drayson Center members may register on a team, but will need to pay their portion of the Non-student team fee. Any individual not listed on the player's roster will not be allowed to play. If a non-registered player is playing on a team or playing under another player's name, that team will be assessed a forfeit and the forfeit fee may be charged. Players in violation of this rule may not be permitted to register or play on any team for the remainder of the quarter.

Knowing that these occurrences can be difficult to monitor due to the high number of league participants, we ask for the assistance of all team captains in maintaining the integrity of the leagues. When questions are raised about any member of an opposing team, we request that you email the protest and contact the Intramural Staff. The Intramural Staff will then review the team rosters and score sheets to see if any violations have occurred.

Before the start of each game to ensure proper player participation, each player on every team may be asked to show their ID during the team roster check.

7. **PLAYER ADDITION**

Players may be added to a team roster through the first **two** games of the season. If a player needs to be added after the second game to replace a seriously injured player, a substitute may be added. All substitute requests must be cleared with the Intramural Manager.

No player may be added for any play-off or championship game. In order to be eligible to play in any post-season game, all players must have played in at least two regular season games.

8. FREE AGENT PLAYERS

To register as a free agent, click the “*Free Agent*” link (found on the Intramural website) and list yourself as a free agent prior to any captains meeting. The free agent list may be presented at the captain’s meeting, or any captain’s needing extra players may check the free agent page online and contact the a player to play on their team. If enough free agents sign up, a free agent team may be formed from that list and a player would be chosen to lead out as captain.

9. SPECTATOR GUIDELINES

Spectators are welcome to observe the games in all Drayson Center facilities. All spectators need to enter through the service desk when entering the gymnasium or through the field gate when accessing the super field. While observing the intramural games, all children under the age of 15 **must** be supervised at all times by a non-participating parent/guardian. **Spectators are not permitted to participate in any intramural games.** Members who are accompanied by spectators are responsible for their conduct and are liable for any damage incurred by the facility. Spectators are subject to all Drayson Center policies, rules, and authorities.

10. ATHLETIC SHOE GUIDELINES

Only proper non-marking gym shoes (tennis shoes) will be allowed in the gymnasiums. For proper athletic field shoes, see the Intramural website for more information.

11. CONDUCT GUIDELINES

All leagues are recreational. Appropriate Christian behavior is expected. Any player exhibiting unsportsmanlike conduct (i.e. acts of aggression, physical/verbal abuse, etc.) will be asked to leave the game. That player will receive an automatic 1-game suspension from the league. Upon a player’s **second** offense, all further league play will be suspended. Drayson Center membership may be temporarily or permanently suspended as determined by the Drayson Center Disciplinary Committee.

12. LEAGUE PARITY PLAN

In order to maintain balance in competitive ability among teams, players are encouraged to participate in leagues corresponding with their selected skill level (Division I is a “higher” skill level than Division II). All team captains and players are requested to honor this “League Parity Plan.” No more that two (2) players that play on the same Div. 1 team can play on the same Div. 2 team.

13. RAINOUT/FIELD CLOSURE POLICY

Decisions to cancel games due to rain or other conditions beyond our control will be posted on the Intramural website by 5:00 p.m. It is the player’s responsibility to check the Intramural website to find out the status.

Decisions are made according to the following criteria:

- Current and/or forecasted weather conditions.
- Condition of the Superfield as affected by rain, sprinklers, fire, etc.

14. GAME SCORE SHEETS / CARDS

To avoid any discrepancy in reporting game scores, the team captain will be responsible for reviewing their score sheets with the officials after a game to verify proper scores and the correct winner. Once the score sheets are handed to the Intramural staff, the score and winner of the game will be assumed correct.

15. TEAM STANDINGS

League team standings will be determined by **W** – win, and **L** – loss. These standings will be posted on the Intramural website. Play-off teams and championship teams will be determined by:

- The team with the best “W – L” record.
- Any head-to-head games played during the season.
- A total of “points allowed” during the season.
- On multiple ties, the computer rankings will determine the play-off positions.

16. GAME MAKE-UP POLICY

Due to scheduling time constraints, games may not be rescheduled if cancellations occur. Efforts will be made to reschedule championship games. If a game starts late due to unforeseen reasons, its scheduled end-time must be honored. Every effort will be made to start games on time.

17. THE “BLOOD RULE”

If a player is injured during a game where blood is visible, the player must leave the game and attend to the injury. Re-entry will be left to the referee’s discretion.

18. REFUNDS

Refunds can only be given if a team does not participate in any league games. Refunds will **NOT** be given due to games missed as a result of disciplinary action, rain-outs or facility schedule changes that are beyond our control.

19. MEDICAL LIABILITY INFORMATION

It is the individual responsibility of all intramural participants to determine whether their own health conditions make it advisable to participate in a particular sport. The university will not assume responsibility for any health-related incidents that occur as a result of league participation. All participants in the Intramural program are strongly advised to have medical insurance coverage. An accident report will be filled out by the Supervisor on duty for any accidents or injuries.

20. JEWELRY

All jewelry (earrings, bracelets, necklaces and watches) must be removed prior to participation for the safety of all players.

*All questions regarding the above policies should be directed to
Edwin Jones at (909) 558-1000 ext. 82268.*