



Loma Linda University Drayson Center Facility Rules and Regulations

Lost and Found Policies:

- Drayson Center is not responsible for lost or stolen items; in the event that something is believed to be stolen, please notify the service desk immediately.
- Lost and Found is located at the service desk. Please report any lost items or turn in any found items to the service desk.
- Toiletries, under garments and socks will be discarded immediately.
- General Items will be held for 7 days. After 7 days the items will be given to LLUAHSC Security Department and donated to local charities of the entities' choosing. General items are considered to be clothing, badges, swim suits, belts, shoes, sports equipment, towels, ID's, books, etc.
- Items of value will be placed in the safe. Items of value are considered, Jewelry, Cell Phones, IPODS, cash/checkbooks/ATM/credit cards, MP3 players, purses, wallets, and watches.
- Drayson Center will keep items of value for 30 Days. After 30 days the items will be given to LLUAHSC Security Department and donated to local charities of the entities' choosing.
- Items located in the safe are available for pick up when the Manager of Membership Services or Membership Coordinator are available.
- Drayson Center will only release items or belongings to the rightful owner.
- Members/guests must sign for their items when they are picked up
- No items will be kept by Drayson Center or LLUAHSC Employees.